



Notice of Plaistow & Ifold's Full Parish Council Meeting

Members of the Council are summoned to attend the Full Council Meeting of Plaistow and Ifold Parish Council which will be held on **14th October 2026** at **19:30** at **Kelsey Hall, Ifold**. Members of the Press and Public are welcome to attend in person and to join remotely please contact the Clerk ahead of the meeting.

Dated: 9th October 2026

Yours faithfully

J Bromley

Jane Bromley

Clerk & RFO to the Council

- | Number | Item |
|---------------|--|
| 1. | Attendance and Apologies for absence & housekeeping
Recommendation: - To receive and accept apologies for absence. |
| 2. | Disclosure of Interests in relation to matters on the agenda.
Recommendation: - To deal with any disclosure by Members of any disclosable pecuniary interests and interests other than pecuniary interests, as defined under the Plaistow and Ifold Parish Council Code of Conduct and the Localism Act 2011 Chapter 7 ss.26 – 37, in relation to matters on the agenda. |
| 3. | Minutes
Recommendation: - To approve the Minutes of the Full Parish Council meeting held on 9th September 2026 and Resolve to sign via Secured Signing in accordance with Standing Order 12(g). |
| 4. | Public Forum
Recommendation: - To receive and act upon, if considered necessary by the Council, comments made by members of the public in accordance with relevant legislation and the Parish Council's Standing Orders 3(d), (e), (h), (i) – (k). Questions, or brief representations can be made <u>either in person, or in writing provided they were sent via email to the Clerk no later than 4pm 14th October 2026</u> . In accordance with Standing Orders 3(f) and (g), Public Participation shall not exceed 10 minutes, unless directed by the Chairman; and a speaker is limited to 5 minutes. |
| 5. | To receive reports from County and District Councillors
Recommendation: - To give an opportunity to receive an update from Councillors at a District and/or County level on business and activities that affect Plaistow and Ifold Parish and the local area. |

6. **Financial Matters**

a) **Financial Reports for 18th September 2026 to 17th October 2026 (Payments and Receipts Analysis)**

Includes income and payments between 18th September 2026 and 17th October 2026 (to be circulated separately) and [bank reconciliation to 30th September 2026](#)

Recommendation: - To receive and review the bank reconciliations and to review, note and Resolve to approve the payments, which includes payments made via Direct Debit; payments made by Debit Card under the [Scheme of Delegation para 1.5](#); and forthcoming BACs payments dated 17th October 2026 and appoint signatories to approve the schedule and to authorise the BACS payments.

b) **VAT Reclaim Second Quarter to 30th September 2026**

Recommendation: - To note the VAT reclaim for £632.64 submitted for the second quarter of the council year.

c) **Finance Committee Meeting 7th October 2026**

Recommendation: To note the minutes of the Finance Committee meeting and the meeting with the Winterton Hall CIO Committee members ahead of that meeting.

d) **Precept 27-28**

Recommendation: to note the forthcoming precept calculation process is to begin on 4th January 27 with a Finance Working Group meeting. Councillors are asked to consider projects for consideration in this process ahead of this date to allow time to obtain quotes etc.

e) **Clerk's Delegated Decisions -Scheme of Delegation:**

Recommendation: To note the delegated decisions for the month.

- Authorisation of the Zip Wire Service at a cost of £485 net as identified via the Play Inspection carried out in August. This is taken from a budget for £4500 of which £2050 is already allocated for service inspections.

7. **Planning:**

See Clerks Report

a) Neighbourhood Plan (NP):

Recommendation: To note any update regarding the NP process.

8. **PROW connectivity**

See Clerks Report

Recommendation: To receive an update regarding connectivity for the Parish and to establish those interested in participating in a joint councils meeting in November.

9. **Giant Hogweed Co Ordinated Response**

See Clerks Report

Recommendation: To receive an update regarding the joint parishes' communication to landowners regarding Giant Hogweed infestation.

10. **Plaistow to Ifold (Loxwood Road) TRO 30mph**
[See Clerks Report](#)
Recommendation: To note the update regarding this TRO application.
11. **Biodiversity Working Group Activities:**
[See Clerks Report](#)
Recommendation: To receive an update on Biodiversity Working Group activities.
And to agree:
- A date for the Ifold Wildlife Walk April 27
 - To advertise the Pittsgate layby general clearance by volunteers.
12. **Winter and Emergency Committee:**
[See Clerks Report](#)
Recommendation: Following [the meeting on 22nd September](#) to receive an update on the activities of this Committee.
And to
- Consider hosting an Emergency National Briefing Film at Winterton and Kelsey Halls.
13. **CDC Infrastructure Business Plan (IBP):** Draft sent for comment.
[See Clerks Report](#)
Recommendation: To review the projects identified in the draft IBP and consider additions or removals.
14. **Clerks update & items for possible inclusion on a later agenda:**
1. Winterton Hall CIO- Title Transfer- Verbal update.
 2. Playground Inspections: See the Inspections for Lady Hope and Kelsey Hall carried out in September. No major repairs required but the Zip Wire service and repair was authorised by the Clerk as a budgeted item.
 3. 80s Tea Party Feedback.
 4. Litter Pick 17th October 2026 10am. Update..
15. **Correspondence:**
None regarding review.
16. **Newsletter Items:**
17. **Date of next meetings.**
- 22nd October 2026 HR Committee meeting 7.30pm **Kelsey Hall**
 - 10th November 2026 Planning Committee 7.30pm **Winterton Hall**
 - 11th November 2026 Full Council 7.30pm **Winterton Hall**
 - 17th November 2026 Winter & Emergency 7.30pm **Winterton Hall.**